



St. Luke Preschool



2018-2019 TUITION RATES*

10 Monthly Installments: June, July, September – April

| Class Schedule | 5 days per week (M-F) | 3 days per week (M, W, F) | 2 days per week (T, TH) |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| Younger Multi-Age Classes: Two and Young Three-Year-Olds | | | |
| 9:00 a.m. - 12:00 p.m. | \$465 monthly | \$307 monthly | \$218 monthly |
| 9:00 a.m. - 12:45 p.m. | \$591 monthly | \$387 monthly | \$274 monthly |
| 9:00 a.m. - 3:00 p.m. | \$832 monthly | \$577 monthly | \$404 monthly |
| Three-Year-Old Class, Older Multi-Age Class: Three and Four-year-Olds | | | |
| 9:00 a.m. - 12:00 p.m. | \$429 monthly | \$280 monthly | \$197 monthly |
| 9:00 a.m. - 12:45 p.m. | \$555 monthly | \$362 monthly | \$252 monthly |
| 9:00 a.m. - 3:00 p.m. | \$756 monthly | \$529 monthly | \$365 monthly |
| KinderPrep: Four and Five-Year Olds | | | |
| 9:00 a.m. - 12:00 p.m. | \$429 monthly | N/A | N/A |
| 9:00 a.m. - 12:45 p.m. | \$555 monthly | N/A | N/A |
| 9:00 a.m. - 3:00 p.m. | \$756 monthly | N/A | N/A |
| Add Ons and Discounts | | | |
| ADD ONS: (space available) Drop ins, All Ages: 12:00 p.m. – 3:00 p.m. = \$25 per day RESERVED DROP INS: YMA: 12:00 p.m. – 3:00 p.m. = \$93 per month per day 3'S/ OMA/ AND KP: 12:00 p.m. – 3:00 p.m. = \$84 per month per day Reserved Lunch Bunch, All Ages: \$28 per month per day | | DISCOUNTS: Siblings (2 nd and each subsequent) = 15% Single Yearly tuition payment = 2% (discount not reflected above) | |

*SEE BACK for enrollment and tuition policies.

2018-2019 EXTENDED CARE RATES*

| AM Extended Care: 7:00 - 9:00 am | | |
|----------------------------------------------|---------------------------------|--------------------------------------|
| 4 or 5 days per week \$50 monthly | 3 days per week \$40 monthly | 1 or 2 days per week \$30 monthly |
| PM Extended Care: 3:00 - 6:00 pm | | |
| 4 or 5 days per week \$65 monthly | 3 days per week \$55 monthly | 1 or 2 days per week \$45 monthly |
| Drop in Rate (space available): \$9 per hour | | |

*SEE BACK for extended care enrollment and fee policies.

2018-2019 ADDITIONAL FEES*

**All Classes: \$110 Non-Refundable
Registration Fee per student**

*SEE BACK for yearly fees, policies and obligations.



QUESTIONS AND TOURS:

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 Office Administrator: Kellie Wickett
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2018-2019 ENROLLMENT POLICIES

- Registration is on a first-come, first-served basis. St. Luke Preschool admits students of any race, color, faith or creed, and national or ethnic origin.
- The School Year is August to May with closures for: Holidays, School Breaks, In-Services, Parent-Teacher Conference Days, Inclement Weather, and Emergency Situations.
- **Class placement is determined by child's age as of September 1st, exceptions may be made solely at the Director's discretion.**
- Children who are 2 the first day of school or before December 15th may enroll in the class **upon reaching 2 years of age**, space available, solely at the Director's discretion.
- **The Younger Multi-Age students do not need to be toilet trained.** Parents agree to provide diapers and wipes.
- The 3's Class, the Older Multi-Age Class, and the KinderPrep Class are for toilet trained children only – unless there is an identified developmental delay.
- The two-day program is Tuesday/ Thursday; the three-day program is Monday/ Wednesday/ Friday.
- After 12:00 p.m., classes may be combined depending upon enrollment and curriculum.

2018-2019 TUITION POLICIES

- There are 2 options for the payment of Yearly Tuition:
 1. Single Yearly Payment: Tuition will be discounted by 2%. The Tuition deposit is due Friday, June 8, 2018, with a balance of tuition due by Friday, July 27, 2018.
 2. Monthly Installment Payment Plan: **10 Total payments made -**
 - 1st payment: In addition to the registration fee, a tuition deposit equal to 1/ 10 of the yearly tuition is due Friday, June 8, 2018, or upon registration if after that date. **The registration fee and tuition deposit amounts are non-refundable.**
 - The 2nd installment payment is due on or before Friday, July 27, 2018 (this is your August payment), with subsequent installment payments due on the 1st day of each month beginning in September. The final installment payment for the school year is due April 1, 2019.
 - **Installment payments remain the same and do not vary with the number of school days in session per month. There are no refunds for absences, disenrollment, or school closures.**
 - Installment payments received after the 5th day of the month will be assessed a \$15.00 late fee.
- The Yearly tuition will be prorated for children registering for school on/ or after September 1, 2018.
- Tuition may be paid with check, cash, or money order.
- Failure to pay tuition will result in disenrollment, unless prior arrangements have been made with the Director.
- Limited scholarships are available. See Director for information.
- There is a \$25 fee for decreasing hours. Please see the Parent Handbook for details.
- There is a \$25 processing fee for returned checks.

2018-2019 EXTENDED CARE AND DROP-IN POLICIES

- Enrollment in Extended Care can take place at any time during the school year, space available.
- For enrolled students, partial hours are charged at the full package rate. Daily hours are pre-scheduled through the Enrollment Contract. Hours available may be limited by required teacher/ child ratio.
- Billing is in advance and statements for Extended Care are distributed on the 25th of the preceding month and due on the 1st of the service month.
- Payments received after the 5th day of the month will be assessed a \$15.00 late fee.
- Drop-in fees: these are billed weekly following service and are due by the following Friday. Partial hours are charged to the nearest half hourly rate.

2018-2019 YEARLY FEES AND OBLIGATIONS

- **The registration fee and tuition deposit are non-refundable.**
- Parents are required to provide snack for the class at least once per month. The teachers prepare daily menus for parents to follow.
- Please see the Parent Handbook for more detailed information regarding enrollment and tuition policies, extended care, drop-in policies, and other yearly fees and obligations.